

THE AWARDING OF SERVICE COLOURS AT RBHS

(Updated November 2017)

This policy is reviewed on a regular basis by the heads of activities to keep it in line with criteria and policies at similar schools and to ensure that fairness prevails. Criteria may therefore change from time to time.

Introduction:

- Service is one of four areas of excellence that are recognised at Rondebosch Boys' High School for the purpose of awarding school colours.
- These awards are made in recognition of selfless service for the benefit of others at Rondebosch Boys' High School
- A boy may be awarded Colours at any stage, but may only wear such colours after entering Grade Ten.
- A boy may receive colours awards in as many disciplines as he qualifies for, but may only wear four scrolls under his badge.
- A Prefect may wear the "Prefect" scroll under any badge in addition to the maximum scrolls as describes in the previous paragraph.

Service Colours Committee composition:

The Service Committee shall consist of the Teacher-in-Charge of each of the four societies; Interact, First Aid, Library, and Sound and Lighting, a Chairperson nominated by the Headmaster, and/or the Deputy Headmaster (only for the purpose of awarding colours). Each member shall have one vote, with the Chairperson having the casting vote if necessary. A member who represents more than one society, shall have one vote only. In exceptional cases, the respective Teachers-in-Charge may send a representative to speak on their behalf, but that representative shall not have voting rights. A quorum shall consist of four (4) of the five members, including the Chairperson and/or the Deputy Headmaster.

Meeting Frequency:

The committee shall meet on two occasions:

1. At the end of the third term for awards to Matrics in time for Speech Night.
2. At the end of the fourth term for awards in time for Prize Giving.

Procedures:

- Any staff member may nominate a person for a service award for service in any field at the school, which would be motivated at a meeting of the Service Sub-Committee at least one week prior to the meeting together with a motivation for each nominee reflecting the standards reached of the nominee.
- The Chairperson shall circulate these nominations to the other members at the meeting.
- After discussion by the members, where standards of awards proposed are verified, the nominations are made by mutual consent (or vote, in the case of a borderline candidate)
- The Chairperson shall present the final list of nominations to the Deputy Headmaster, who will inform the Headmaster and staff.
- The awards are made in assembly as soon after the meeting as possible.

Colours Display:

- **Colours:**
 - The wearing of the Colours badge
 - Normal scroll in Fletcher Blue with Gold writing



- **Honours:**
 - The wearing of the Colours badge
 - Normal scroll in Fletcher Blue with Marchand Blue edging and Gold writing



- **Distinctions:**
 - The wearing of the Colours badge with Laurels
 - Normal scroll in Marchand Blue with Gold writing



SERVICE CRITERIA

- **Colours** should be awarded to a candidate who:
 - has been involved in Service to his school for at least two years.
 - His manner must be supportive of his fellow learners and staff, and his behaviour must be of a high standard.
 - An award of Colours in Service is recognition of the fact that the boy is a contributing member of his service organisation, who can be called upon to perform duties willingly at any time.

- **Honours** should be awarded to a candidate who:
 - has been recognised for his service for at least three years.
 - was an automatic recipient of at least Colours.
 - should be an outstanding person in both ability and nature, and should have in that time been fully involved in those areas, showing initiative and leadership.
 - should at all times be an example to others, giving unselfishly of his time and effort in the service of the school.
 - Service in at least two different areas of service in the school is an indication of the level of service commitment expected. However, if a candidate was not involved in at least two different areas of service, the committee may award Honours if they feel that level of service given was exceptional, and that his time commitment was of a comparable standard to someone who was involved in at least two areas.

- **Distinctions** should be awarded to an candidate who:
 - *An addition to the awarding of Service Distinction would be the wearing of the Distinction Tie.*
 - qualifies for Honours in terms of the number of years of service.
 - is an exceptional person in both ability and nature.
 - His commitment and level of service during this time should consistently be outstanding, showing commitment and dedication to the task at hand.
 - should be an example in the area of Service for all to emulate.
 - Service in at least three different areas of service in the school is an indication of the level of service commitment expected. However, if a candidate was not involved in at least three different areas of service, the committee may award Honours if they feel that level of service given was highly exceptional, and that his time commitment was of a comparable standard to someone who was involved in at least three areas.