



## Privacy Notice

Rondebosch Boys' High School takes the protection of **Personal Information** very seriously and for this reason we take all reasonable measures to protect your Personal Information and to keep it confidential.

Personal information refers to information that identifies or relates specifically to you, for example, your name, age, gender, identity number and your email address, as detailed in the Promotion of Access to Information Act ("PAIA"), Act 2 of 2000 and in the Protection of Personal Information Act ("POPIA"), Act 4 of 2013.

We respect your right to privacy and therefore aim to ensure that we comply with the legal requirements of POPIA which regulates the manner in which we collect, process, store, share and destroy any personal information which you have provided to us.

**Whenever you use this website, complete a form, contact us electronically, or use one of the services or facilities offered by us, we collect personal information about you. We collect personal information only so that we may:**

- respond to any query or comment received from you;
- inform you of new services;
- enable us to process, validate and verify information and requests for the supply of services;
- for the purposes for which you specifically provided the information; and
- generally, to improve your experience on our website.





**This information will only be used by Rondebosch Boys' High School for the purposes for which it was provided. We will only share your personal information:**

- in order to comply with applicable law or with legal process served on our school;
- in order to protect and defend the rights or property of the school; and
- with employees and/or third parties who assist us in providing services to you and thus require your personal information in order to render a proper and efficient service. We will ensure that all such employees and third-party service providers, having access to your personal information, are bound by confidentiality agreements.

**If you are under 18 years of age (minor), we will require the consent of your parent/guardian/competent person before we process such personal information.**

#### **Security Measures:**

The information will be stored in databases or other electronic storage media with relevant security and backup procedures in place. We will:

1. treat your personal information as strictly confidential;
2. take appropriate technical and organisational measures to ensure that your personal information is kept secure and is protected against unauthorised or unlawful processing, accidental loss, destruction or damage, alteration, disclosure or access;
3. promptly notify you if we become aware of any unauthorised use, disclosure or processing of your personal information;
4. provide you with reasonable evidence of our compliance with our obligations under this policy on reasonable request; and
5. We will not retain your personal information longer than the period for which it was originally required, unless we are required by law to do so, or you consent to us retaining such information for a longer period.





**ALTHOUGH WE TAKE THE AFOREMENTIONED PRECAUTIONS IN PROTECTING YOUR PERSONAL INFORMATION, WE SHALL HOWEVER NOT BE LIABLE FOR ANY LOSS OR DAMAGE, HOWSOEVER ARISING, SUFFERED AS A RESULT OF THE DISCLOSURE OF SUCH INFORMATION IF OUTSIDE OUR REASONABLE CONTROL.**

Although the Provider takes reasonable steps to ensure the security of information submitted via this Website, its primary purpose is the communication of information to the user and a simple HTTP connection is used.

Therefore, transmission of the information supplied by the User cannot be guaranteed to be 100% secure and interception by third parties remains a possibility. The User is responsible for the information they chose to submit via the Website and should take appropriate care when providing such information.

**You have the right at any time to:**

1. rectify the Personal Information collected by us;
2. object to the processing of Personal Information (subject to legislation);
3. request the return or destruction of Personal Information (subject to legislation);
4. lodge a complaint with the company

**Collection of Information by “Cookies”**

The User may also visit the Website without providing any personal information. The User accordingly grants express permission for the Website servers in such instances to collect information (including via the use of “cookies”) such as the IP address of the User’s computer, but not distinguishing information such as email addresses.





# RONDEBOSCH

## BOYS' HIGH SCHOOL

✉ [infoline@rondebosch.com](mailto:infoline@rondebosch.com)  
+27 (21) 686 3987  
☎ F: +27 (21) 689 9726

This information is aggregated (added up) to measure the number of visits, average time spent at the Website, pages viewed, etc. The Provider uses this information to determine use of the Website, and to improve Content. The Provider assumes no obligation to protect this information, and may copy, distribute or otherwise use the information as it sees fit.

“Cookies” are small text files a website can use to recognise repeat users, facilitate the user’s ongoing access to and use of the website and allow a website to track usage behaviour and compile aggregate data that will allow content improvements and targeted advertising. Cookies are not programs that come onto your system and damage files.

Generally, cookies work by assigning a unique number to you that has no meaning outside the assigning site. If you do not want information collected through the use of cookies, there is a simple procedure in most browsers that allows you to deny or accept the cookie feature; however, you should note that cookies may be necessary to provide you with certain features (e.g., customized delivery of information) available on our Websites.

### **Liability & legal issues:**

Rondebosch Boys’ High School accepts no liability whatsoever for any loss, damage (whether direct, indirect, special or consequential) and/or expenses of any nature whatsoever, which may be suffered as a result of or which may be attributable, directly or indirectly, from information made available on these pages or links, and actions or transaction resulting there from.

The laws of the Republic of South Africa will govern all terms and conditions of any products and services contained in these pages. Should you apply for any products or services through this website, you hereby consent and submit to the exclusive jurisdiction of the South African Courts in regard to all proceedings, actions, applications or the like instituted by either party against the other, and in any way arising from any stated terms and conditions. The Provider, however, retains the right to pursue proceedings in other jurisdictions, should this be deemed necessary.





# RONDEBOSCH

## BOYS' HIGH SCHOOL

✉ [infoline@rondebosch.com](mailto:infoline@rondebosch.com)  
+27 (21) 686 3987  
☎ F: +27 (21) 689 9726

### Copyright Notice for Live Streaming:

This content was created by Rondebosch Boys' High School and is protected by South African and international copyright laws. All of the information contained in this broadcast, whether viewed live online, or published in print and/or online, including audio clips, illustrations, still images, photographs, and videos, are protected by these copyright and other intellectual property laws.

Therefore, you may not use our content in any prohibited way – including reproducing, publishing, transmitting, selling, rewriting, editing, broadcasting, or posting on the internet – without the expressed written permission of Rondebosch Boys' High School. Prohibited use also includes publication of our material or excerpts thereof in printed or electronic brochures, newsletters, or flyers, as well as all web site or e-mail distribution.

### Contact Details:

In the event that you need to contact the Provider for purposes related to this disclaimer, kindly use the contact details on our "[Contact - Rondebosch Boys' High School](#)" page.

For more information about our privacy practices, if you have questions, or if you would like to lodge a complaint, please contact the Information Officer, in writing, via e-mail at [privacy@rondebosch.com](mailto:privacy@rondebosch.com)

If you are not satisfied with our response to your query, you may approach the following regulatory body for further assistance:

### THE INFORMATION REGULATOR (SOUTH AFRICA) SITUATE AT:

**JD HOUSE, 27 STIEMENS STREET, BRAAMFONTEIN, JOHANNESBURG, 2001.**

**COMPLAINTS:** [POPIAComplaints@inforegulator.org.za](mailto:POPIAComplaints@inforegulator.org.za) / [PAIAComplaints@inforegulator.org.za](mailto:PAIAComplaints@inforegulator.org.za)

**GENERAL QUERIES:** [enquiries@inforegulator.org.za](mailto:enquiries@inforegulator.org.za)

